

NTU Regulations for Health Examination of Freshmen and New Employees

Amended and motioned through the school health committee on May 10, 2005
Motioned through the 2391st administrative meeting on June 14, 2005

Article 1

In a bid to strength and enforce the school's health management and enhancement work, the "National Taiwan University Freshmen Health Examination and New Recruits General Physical Examination Implementation Measure" (hereinafter referred to as the Measure" has been specifically instilled in accordance with stipulations set by the School Health Act, Labor Safety and Health Act, and the School Tuberculosis Infection Prevention and Management measure.

Article 2

The Student Health Center, Teaching Administration Division (hereinafter referred to as the Center) is responsible for developing and implementing the freshmen health examination, and to conduct the follow-up health management and enhancement work.

Article 3

The measure's eligible implementation subjects are:

- I. Freshmen of the bachelor-of-science classes, transferred students, and freshmen of the master and doctoral classes.
- II. Newly hired faculty, administrative employees, researchers, research assistants, emeritus professors, visiting scholars, contract employees, and full-time student workers and so forth.

Article 4

The center shall commission a designated medical treatment facility designated for labor health examination as announced by the Labor Council, Executive Yuan as motioned by the Department of Health, Executive Yuan to conduct the general physical examination for doctoral program freshmen newly hired faculty and administrative employees, researchers, research assistants, emeritus professors, visiting scholars, contract employees and full-time student workers and so forth.

Article 5

As a general principle, the examination categories and methodology are to be implemented as per the following measures or rules, which the center is to joint relevant school units to draft the measures uniformly, and announced the measures online.

- I. Freshmen of bachelor-of-science classes and transferred students:
- II. Newly recruited faculty, administrative employees, researchers, research assistants, emeritus professors, visiting scholars, contract employees, and full-time part-time student workers: to be implemented as per Article 10 of the Labor Health Protection Rules.
- III. Freshmen of the master and doctoral classes: to be implemented by also adopting the foresaid measures and rules as a general principle.
- IV. In the instance where the individuals received the health examination be of foreign nationals:
 - (I) Those who intend to stay at the school for three months or longer are required to submit, prior to arriving in Taiwan, a report of health examination categories complying with stipulations set by the Centers for Disease Control of the particular physical examination designated for foreign nationals to file for a residency visa or permanent residency visa.
 - (II) Those who intend to stay at the school for three months or longer, except to undergo the health examination categories specified by the Centers of Disease Control, are also required to undergo the health examination categories according to whose identity, and shall submit, prior to arriving in Taiwan, a report stating all specified health examination categories.

Article 6

The timing to undergo the health examination or general health examination is within one month prior to the registration or reporting to the duty, and those failing to undergo the health examination shall be deemed as failing to complete the registration or check-in formalities.

Those mandated to receive the health checkup who are able to present a health examination certificate issued by a medical treatment facility specified under Article 4 within a three-month period prior to reporting to duty are exempt from having to undergo relevant health examination, provided that the content of the health examination is to encompass all categories specified under Article 5.

Article 7

The center shall conduct basic health information investigation and document the findings when the freshmen are enrolling to the school or when newly hired personnel are reporting to the school.

The basic health information shall encompass family disease history, individual disease history, state of unique disease and other related information.

Article 8

The center, prior to staging the health examination or the general health examination, shall notify the health examination recipient the significance of the health examination, categories and cautionary measures, and shall have the recipient provide the basic health information and state of health in general as reference to the examination administrator.

Article 9

The center shall duly notify the health examination recipients with the health examination results upon undergoing a health examination or a general health examination.

The center is to append file and retain the health examination record card and physical examination results, with a retention period of at least ten years. All health information shall be kept confidential, and may not be leaked out without just cause.

Of personnel governed by the Labor Safety and Health Law, the Environmental Protection and Occupational Safety and Health Center is to append file and retain whose physical examination results.

Article 10

The center, when coming across any anomaly in the health examination or general health examination results, shall adopt the following pertinent measures,

- I. To provide health guidance by counseling the examination recipient for referral reexamination on the abnormal categories and to receive property corrective treatment, together with follow-up monitoring.
- II. To refer to those contracted with infectious disease for proper treatment as per relevant laws and regulations issued by government health authorities.
- III. To conduct case management for those contracting unique diseases, and to adequately arrange them to participate in activity or work.

Of individuals who are found with abnormal categories in whose health examination that are likely to deteriorate due to whose working environment or occupational exposure, the Environmental Protection and Occupational Safety and Health Center are to conduct health management.

The implementation process of the foresaid processing measure shall be duly documented.

Article 11

The center shall duly document, append the file, and statistically tally the physical examination or the general physical examination and results of corrective treatment, and shall notify pertinent personnel to jointly maintain the health examination recipients' health and safety, and shall conduct health enhancement activity going by the health examination results.

Article 12

The measure is to be motioned by the school health committee, and announced and implemented as motioned through the administrative meeting, and the same also applies to all subsequent amendments.